

CEL Components S.r.l. Via Cà dell'Orbo Sud 4 - 40055 Villanova di Castenaso (BO) Italia Tel. +39 051782505 Fax +39 051782477 - www.cel.eu - info@cel.eu CF-P.IVA - Registro Imprese BO: IT04102600378 REX NO.: ITREXIT04102600378 EORI: IT04102600378 R.E.A.BO 0339628 Capitale Sociale € 10.400,00 interamente versato

# PRIVACY POLICY FOR CONTACT FORM PURSUANT TO ART. 13 OF REGULATION (EU) 2016/679 (GDPR)

In accordance with Art. 13 of Regulation (EU) 2016/679 (GDPR CEL Components S.r.l, as data controller, informs users of the processing of personal data resulting from the completion of this contact form.

### Data controller

The data controller is CEL Components S.r.l, con sede legale ed operativa in Via Cà dell'Orbo Sud 4, 40055 Villanova di Castenaso (BO), e-mail <u>info@cel.eu</u>

## Data subjects

All the internet users interested in contacting the data controller and registering to the website using the contact form.

### Data processed

Data processed are those entered in the contact form or identification data such as name and surname and contact details such as personal e-mail. Data collected are those strictly necessary in relation to the purposes for which they are processed, respecting the principle of 'data minimisation' enshrined in Art. 5 of the Regulation (EU) 679/2016. Data provided will be processed by the controller in order to re-contact the user upon request.

## Purpose of the processing

Personal data entered in the contact form, intentionally and voluntarily sent by the user, will be used to fulfil user's requests or the contact requested in the form itself. The information systems of this process rely on an e-mail protocol that guarantees the confidentiality and integrity of the information.

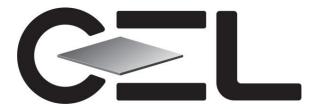
#### Nature of the provision and legal basis of processing

The provision of personal data is mandatory in order to satisfy user's request.

The legal basis for processing is Article 6(b) of Regulation (EU) 679/2016, which establishes that processing is necessary to take steps at the request of the data subject prior to entering into a contract.

#### **Processing modalities**

The data processing is carried out through digital procedures or telematic means and in paper form by internal or external subjects, specifically appointed, authorised, and committed to confidentiality. The data are processed and stored with instruments that guarantee security, integrity, and confidentiality through the adoption of appropriate measures as required by law.



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## Data retention periods

Data will be stored in a form that allows identification of the data subject for two years from the submission of the contact request to the data controller.

## Communication, disclosure, transfer

Data collected will not be disclosed, sold, or exchanged with third parties without the express consent of the data subject, except for any communications to authorised third parties - committed to confidentiality or appointed as data processors in compliance with Article 28 of Regulation (EU) 2016/679. The complete and updated list of data processors can be obtained, upon request, through the methods indicated in this information notice.

In addition, data may be communicated to the competent authorities, in accordance with the law.

### Personal data shall not be transferred to third countries outside the EU.

## Rights of the data subjects

Data subjects, at any time, have the right to access their personal data, to ask for them to be corrected, updated, and erased. It is also possible to object to the processing of personal data and request its limitation.

The aforementioned requests shall be addressed to CEL Components S.r.l, con sede legale ed operativa in Via Cà dell'Orbo Sud 4, 40055 Villanova di Castenaso (BO), e-mail <u>info@cel.eu</u>

In addition, if data subjects consider that the processing has been carried out in violation of the legislation on the protection of personal data, they have the right to lodge a complaint with the Guarantor Authority for the protection of personal data, with registered office in Piazza Venezia, 11 - 00187 - Rome.